

ROCKAWAY BOROUGH  
BOARD OF HEALTH MEETING  
DECEMBER 12, 2023

A regular meeting of the Rockaway Borough Board of Health was called to order at 6:30PM meeting by Board President, Christine Radzai. This meeting was held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of the meeting has been provided by posting written notice of the time, date, and location of the meeting in Rockaway Borough on the Municipal Bulletin Board in the Municipal Building and filing notice of the meeting to those persons or entities requesting notification and also by notifying the Morris County Daily Record by emailing them the Annual Resolution adopted by the Board of Health of 2023 The Annual Resolution, which included this meeting date, will be advertised in the Citizen News on 2023 the official newspaper of the Rockaway Borough Board of Health, on 2023.

ROLL CALL:

PRESENT: CYNTHIA RUETER  
JERELYN HURLEY-VICE PRESIDENT  
CHRISTINE RADZAI-PRESIDENT  
JEAN RUETER  
SANDRA CASTELLANO  
MARTAE L REED  
MARK CAPUTO-HEALTH OFFICER  
MELISSA BURNSIDE-COUNCIL LIAISON  
ALYSS MANNO-EXCUSED ABSENT

ZOOM MEETING-6:30PM

APPROVAL AND/ORCORRECTIONS OF THE NOVEMBER 14, 2023 MEETING MINUTES  
MOTION TO APPROVE THE MINUTES WAS MADE BY JERELYN HURLEY AND  
SECONDED BY MARTAE L REED. ALL IN FAVOR

**OLD BUSINESS**

**Dog & Cat License**

Dog & Cat applications have gone out for 2024

## Upcoming 2023 Public Health Screening/Clinics

Child Health Conference	Dec 6, 2023
Female Cancer Screening	2024 Planning in Progress
Chem 23 Blood Profile	2024 Planning in Progress
Skin Cancer Screening	See report 2024 Clinic planning in progress
Blood Pressure Screening	Dec 13 Comm Center 1:30pm (subject to change)
317 (FKA AVFC) Immunization	2023 By Appt (Randolph Municipal Bldg.)

## Property Maintenance/Unfit Properties Update

- **114 Beach Street**-There was a pretrial with the court in Parsippany, there are about 75 summons that the Health Dept have issued. The Zoning Officer has also issued summons. As of January 1<sup>st</sup> Rockaway Borough will be using Rockaway Township Court.
- **2 Summit Street** – There is no update, we are pressuring the landlord to evict the person that is living in the basement.
- **503 West Main** – We did a surprise visit to the property at six o'clock. We were given the run around by the owner as to how many people were living in the house. We have issued violations in regard to overcrowding.
- **6 Highview Avenue**- This is a single-family home that is not being taken care of by the owner. The electric was turned off for nonpayment. They paid the electric bill and the electric has been turned back on.
- **58 West New Street**- This is a hoarding situation, there was a fire in the garage. He cleans it up and then it goes back to the same way junk all over the yard. The Health Dept has issued summons.

## NEW BUSINESS

**A. 2024 Budget**-The budget has been reduced since the clerical responsibilities have been transferred to Rockaway Borough has taken over.

Motion to approve the 1<sup>st</sup> reading of the 2024 budget was made by JERELYN HURLEY and seconded by MARTAEL REED. ALL IN FAVOR

**B. Resolution for 2024 Meeting** – Resolution for the 2024 BOH meetings. Jan, Feb, Mar, Nov, and Dec will be virtual.

Motion to approve the Resolution for the 2024 meetings was made by MARTAEL REED and seconded by JERELYN HURLEY. ALL IN FAVOR

## CORRESPONDENCE

**No Correspondence**

**OPEN/CLOSE TO PUBLIC**

No Public

**VOUCHERS:**

No Vouchers

**ADJOURNMENT**

MOTION TO ADJOURN THE MEETING WAS MADE BY SANDRA CASTELLANO AND  
SECONDED BY MARTAEL REED. ALL IN FAVOR.

TIME: 7:15PM  
Annmarie Ryan, Secretary  
Rockaway Borough Board of Health