

ROCKAWAY BOROUGH FREE PUBLIC LIBRARY

Final Minutes

April 21, 2021

CALL TO ORDER: 7:16 pm.

NOTICE OF ANNOUNCEMENT: Yes

NOTICE OF EMERGENCY EXITS: N/A

ATTENDANCE: Hank Wagner, Marybeth Ramsay, Melissa Okerblom, Richard Gorges, Jean Swanick, Linda Kanapaux, Rosely Caliendo, Phyliss Alpaugh

ABSENT: Melissa Burnside

PUBLIC PORTION OF MEETING: None

MINUTES (Review/Approval) or prior: A motion was made by Phyliss Alpaugh and seconded by Linda Kanapaux to accept the minutes from March 17, 2021.

TREASURER'S REPORT: Number of checks signed: 12 from Operating Expense account and 5 from State Aide account. The banking process remains in transition at this time, therefore a motion was made for provisional approval of the Treasurer's Report by Marybeth Ramsay and seconded by Phyliss Alpaugh.

DIRECTOR'S REPORT: Patronage numbers were much higher in March for curbside pick-ups and in-person appointments. April programs for adults will include gardening lectures with Rutgers, health lectures including virtual cancer screenings and the Book Club. Youth services programs themes range from airplane kits to solar system sewing among others. A new service called Click and Collect is currently being trialed; it allows books to be requested by customers through the MAIN library app, then notifies the library when the book is ready to be picked up. Melissa has applied for a CARES Act mini-grant for updated technology books and also for chromebooks, the latter could be for use on the senior van runs. Library programs are back in the local school newsletters to help spread the work on our happenings. Officer Kukan was a virtual guest reader for National Library Week and overwhelmingly received.

FRIENDS OF THE LIBRARY: The Lucky Bag Book Sale was successful and on Saturday May 1, an outdoor book sale will be held from 10-2. Movies will be for sale along with books and donations in very good condition will be accepted for the sale. The Friends are hoping to again sponsor a MH scholarship and there was discussion in regards to possibly sponsoring the 8th LAL Award to a Thomas Jefferson graduate.

POLICIES AND PROCEDURES: In discussing the amended limits of the number of people allowed indoors at this time, while remaining compliant with safety protocols, Hank will reach out to the town for clarification on the acceptable occupancy. It was requested and discussed that one computer station be

put in use at this time for visiting patrons subject to 30-minute appointment limit. A motion was made by Hank Wagner for such and seconded by Marybeth Ramsay. The questionnaire which patrons fill out when visiting will be amended also to reflect the most current safety guidelines in place.

NEW BUSINESS: Phyliss Alpaugh announced the new Superintendent of schools has been chosen. Anthony Grecco will be joining us from the Lyndhurst school district and will start his new position July 1st.

UNFINISHED BUSINESS: An additional quote for carpet replacement has been requested and should be in within a week. The two prices received at this time are quite far apart.

There being no further business to discuss at this time, a motion was made to adjourn the meeting at 8:11 p.m. by Hank Wagner and seconded by Linda Kanapaux.

Respectfully submitted,

Jean Swanick
Secretary