

ROCKAWAY BOROUGH FREE PUBLIC LIBRARY

Final Minutes

January 20, 2021

MEETING CALLED TO ORDER: 7:23 pm.

NOTICE OF EMERGENCY EXITS ANNOUNCED: Yes

ATTENDANCE: Judy O'Hara, Melissa Okerblom, Hank Wagner, Phyllis Alpaugh, Jean Swanick, Marybeth Ramsay, Geri Tomaszewski, Linda Kanapaux, Melissa Burnside, Rosely Caliendo and Richard Gorges

ABSENT: None

PUBLIC PORTION OF MEETING: None

MINUTES: A motion was made by Phyllis Alpaugh to approve the minutes from the December 17, 2020 meeting and seconded by Marybeth Ramsay.

TREASURER'S REPORT: Number of checks signed; 15 from the Operating Expense account and 1 from State Aid. A motion to approve the report with one slight correction made in the ending balance was made by Judy O'Hara and seconded by Linda Kanapaux.

DIRECTOR'S REPORT: The search for a new Director has concluded with the hiring of Melissa Okerblom, whose start date was 1/19/21. Patronage remained steady as the number of Facebook and Virtual Programs/Uploads for the month of December was 4,088. In-person library visits totaled 38. The January youth programs include weekly crafts, Alphabet City, Anatomy with Amanda, Preschool Playtime STEM and Science Saturday. Concerning digital content, rbdigital is being replaced this month by PressReader, which is more newspapers rather than magazines. In regards to Buildings and Grounds, bids will need to be acquired for cleaning contract-current contract expires February 1, 2021.

FRIENDS OF THE LIBRARY: Adult Winter Contest raised funds for Friends of the Library. Current balance is \$235.61. Funding commitment continues for the January contest "Reading Resolutions".

COMMUNICATIONS: Judy sincerely thanked the group for the many years of friendship, teamwork, her gifts and the plaque presented by Melissa Burnside from the town.

POLICIES AND PROCEDURES: Nothing new at this time

NEW BUSINESS: New Board of Trustee members Rosely Caliendo and Richard Gorges were welcomed and sworn in by Melissa Burnside. Discussion of positions for the 2021 term resulted in the following; Judy O'Hara nominated Hank Wagner to serve as President of the Board and Treasurer. Richard Gorges was nominated to serve as Co-Treasurer-in-Training. MaryBeth Ramsay was nominated for Vice President of the Board. Jean Swanick was nominated to continue as Secretary. All positions were accepted.

There being no further business to discuss, a motion was made to adjourn the meeting at 8:09 pm by Hank Wagner and seconded by Phyllis Alpaugh.

Respectfully submitted,

Jean Swanick, Secretary