

ROCKAWAY BOROUGH FREE PUBLIC LIBRARY

Final Minutes

Telephonic Board of Trustees Meeting

June 17, 2020

MEETING CALLED TO ORDER: 7:25 p.m.

NOTICE OF EMERGENCY EXITS ANNOUNCED: Not applicable

ATTENDANCE: Edna Puleo, Judy O'Hara, Henry Wagner, Phyllis Alpaugh, Jean Swanick, Mary Beth Ramsay and Linda Kanapaux

ABSENT: Melissa Burnside

PUBLIC PORTION OF MEETING: None

MINUTES: Motion made by to approve the minutes from the meeting of May 20th by Judy O'Hara and seconded by Phyllis Alpaugh.

TREASURER'S REPORT: Number of checks signed; 7 from Operating account. Motion made by Judy O'Hara to approve the Treasurer's Report and seconded by Linda Kanapaux.

DIRECTOR'S REPORT: Summer Reading was put in both school newsletters, all programs up and running with Virtual Program videos/Facebook attendance views increasing again this month to 2,003. Thank you to the Gramm family for their generous donation for childrens books. All necessary supplies have been received to be in compliance with curbside re-opening operations per executive order by Governor. Motion made by Judy O'Hara to approve the Director's Report and seconded by Jean Swanick.

FRIENDS OF THE LIBRARY: Awarding a \$200 scholarship to Anna Pratt, MH. Summer Read balance approximately \$400. Morris Museum pass will be checked on to see if expiration can be extended due to facility closure.

POLICIES AND PROCEDURES: Re-opening for Curbside Service procedure in place, includes bagged and labeled handing of book for patrons for contactless exchange, 72 hour quarantine on returned books. ADA accommodations via the ADA entrance.

NEW BUSINESS: Library Re-Opening; Gov. Murphy order approved for 6/15/2020 for Curbside Services. Judy O'Hara made a motion to re-open the Rockaway Borough Free Public Library effective June 18, 2020 for Curbside Services. Motion seconded by Phyllis Alpaugh. Unanimous approval by Board. Hours will be Monday and Wednesday 12-6; Tuesday, Thursday and Friday 10-6; no Saturday hours at this time. Services available will include check outs,

returns and holds of materials for local patrons only, as we have been informed that inter-library delivery services are suspended until at least September.

UNFINISHED BUSINESS: None

Motion to adjourn at 8:02 p.m. was made by Judy O'Hara and seconded by Hank Wagner.

Respectfully submitted,

Jean Swanick, Secretary