

MAYOR AND COUNCIL
REGULAR MEETING AGENDA
JANUARY 14, 2021
6:30 PM

Public notice is hereby given that a regular meeting of the Mayor and Council of the Borough of Rockaway will be held Thursday, January 14, 2021 remotely via Zoom Webinar using either the link or telephonic information provided below. Formal action will be taken.

The meeting agenda and any document that would be made available to members of the public in hard copy at the time of the meeting will be available on the Borough's website, www.rockawayborough.org forty-eight (48) hours in advance of the meeting.

Public comments may be made at the time of the meeting or submitted in advance. In advance of the meeting, members of the public are welcomed to submit questions or comments by electronic mail or in written letter form. Comments submitted via email should be sent to comments@rockawayborough.org. Comments submitted in letter form should be sent to Kimberly Cuspilich, Acting Borough Clerk, 1 East Main Street, Rockaway, NJ 07866. All such questions or comments must include the name and address of the submitter and must be received by the Acting Borough Clerk no later than 4:30 pm on the day prior to the scheduled meeting.

Participation for this meeting will be offered via Zoom Webinar or by telephone as follows:

You are invited to a Zoom webinar.

When: Jan 14, 2021 06:30 PM Eastern Time (US and Canada)

Topic: Mayor and Council Meeting

Please click the link below to join the webinar:

<https://zoom.us/j/93658655671?pwd=NnVMZlkyTVdHVGRZVTRmNTljb21YQT09>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 or +1 346 248 7799 or
+1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 936 5865 5671

Passcode: 078071

1. CALL TO ORDER

Council Member	Present	Absent
Councilman Greuter		
Councilman Haynes		
Councilman Hurley		
Councilman McDonald		
Councilman Smith		
Council President Burnside		

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES *Regular Meeting November 12, 2020*

4. COUNCIL REPORTS

5. REPORT OF ATTORNEY

6. REPORT OF MAYOR

7. REPORT OF ADMINISTRATOR

8. REPORT OF CLERK

9. CONSENT AGENDA

- #20-21 Accept the Resignation of Francis Rodimer
- #21-21 Accept the Resignation of Edna Puleo
- #22-21 Appoint Melissa Okerblom Library Director
- #23-21 Transfer 2020 Overpaid Monies to 2021
- #24-21 Refund Tax Sale Certificate (Block 71, Lot 42)
- #25-21 Award Contract (Police Department – Vehicle Maintenance)
- #26-21 Approve Temporary Leave of Absence (Keyara Dominguez)
- #27-21 Approve 2021 Amusement Licenses
- #28-21 Award Contract (DPW – HVAC Maintenance)
- #29-21 Approve Participation in Safe Secure Communities Program
- #30-21 Award Contract (East Flagge Street Road Improvements)
- #31-21 Appoint William Hopler Recycling Director

Moved:		Seconded:			
Council Member	Yes	No	Abstain	Recuse	Absent
Councilman Greuter					
Councilman Haynes					
Councilman Hurley					
Councilman McDonald					
Councilman Smith					
Council President Burnside					

10. ORDINANCES, INTRODUCTION

- #01-21 Amend Chapter 61, Personnel Policies

Moved:		Seconded:			
Council Member	Yes	No	Abstain	Recuse	Absent
Councilman Greuter					
Councilman Haynes					
Councilman Hurley					
Councilman McDonald					
Councilman Smith					
Council President Burnside					

11. MEETING OPEN TO THE PUBLIC (please limit comments to 3 minutes or less)

12. CLOSED SESSION (if necessary)

13. ADJOURNMENT

Moved	Seconded	Voice Vote		Time
		In favor:	Against:	

RESOLUTION 20-21: ACCEPT THE RESIGNATION OF FRANCIS RODIMER

WHEREAS, The Borough of Rockaway has received a letter of resignation from Francis Rodimer stating his intention to resign from his position as DPW Laborer, effective December 4, 2020; and,

WHEREAS, the Mayor and Council express their appreciation of the work performed by Mr. Rodimer during his time with the Borough of Rockaway.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council accept the resignation of Francis Rodimer from the position of DPW Laborer.

RESOLUTION 21-21: ACCEPT THE RESIGNATION OF EDNA PULEO

WHEREAS, The Borough of Rockaway has received a letter of resignation from Edna Puleo stating her intention to retire from her position as Library Director, effective November 30, 2020; and,

WHEREAS, the Mayor and Council express their appreciation for the work performed by Ms. Puleo during her time with the Borough of Rockaway.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Rockaway accept the resignation of Edna Puleo from the position Library Director.

RESOLUTION 22-21: APPOINT MELISSA OKERBLOM LIBRARY DIRECTOR

BE IT RESOLVED by the Mayor and Council of the Borough of Rockaway, County of Morris and State of New Jersey, that Melissa Okerblom is hereby appointed to the position of Library Director and is hereby employed by the Borough of Rockaway at a salary within the salary ordinance, effective Tuesday, January 19, 2021.

RESOLUTION 23 -21: TRANSFER 2020 OVERPAID TAX MONIES TO 2021

BE IT RESOLVED by the Mayor and Council of the Borough of Rockaway, County of Morris, State of New Jersey to transfer 2020 overpaid tax monies to the 2021 tax year as follows:

<u>Name</u>	<u>Block</u>	<u>Lot</u>	<u>Amount</u>
Gray	79	1	\$1083.88

RESOLUTION 24 21 REFUND TAX SALE CERTIFICATE (BLOCK 71, LOT 42)

BE IT RESOLVED, by the Mayor and Council of the Borough of Rockaway, County of Morris, by New Jersey State Statute 54:5-58 to refund tax sale certificate dated October 10, 2018 for 39 Marshall Avenue, Block 71, Lot 42 in the amount of \$31,140.91 to Christiana T C/F CE1/First Trust, P.O. Box 5021, Philadelphia, PA 19111-5021.

RESOLUTION 25-21: AWARD CONTRACT (POLICE DEPARTMENT - VEHICLE MAINTENANCE)

WHEREAS, there exists a need for vehicle maintenance to the Police Department vehicles for 2021; and

WHEREAS, a diligent attempt to obtain several quotes was made by the Police Lieutenant, with the lowest quote being received from S&G Elite Auto, 62 West Main Street, Rockaway, NJ 07866 (973-343-6444); and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11) states that a contract that is below the bid threshold may be awarded without public bidding; and

WHEREAS, a Certification for Availability of Funds has been filed by the Borough of Rockaway Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Rockaway, County of Morris, State of New Jersey, to authorize the purchase of vehicle maintenance services from S&G Elite

Auto, 62 West Main Street, Rockaway, NJ 07866 (973-343-6444) in an amount not to exceed \$75.00 per hour as per quote dated December 28, 2020.

RESOLUTION 26-21: APPROVE TEMPORARY LEAVE OF ABSENCE REQUEST (KEYARA DOMINGUEZ)

WHEREAS, Keyara Dominguez, Police Clerk/Typist, has requested a temporary unpaid leave of absence for 12 weeks beginning on or about January 4, 2021; and

WHEREAS, Section 61-80, Temporary leaves of absence, of the Code of the Borough of Rockaway provides that Employees may be granted a personal leave of absence for up to six months by resolution of the Mayor and Council; such leave to include the use of any accrued vacation and sick leave time; and

WHEREAS, the Chief of Police has advised that said leave will not cause undue operational disruption and recommended that the leave be approved.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Rockaway, that Keyara Dominguez has shown good cause and her request for a temporary leave of absence for 12 weeks beginning on or about January 4, 2021, has been granted pursuant to Section 61-80, temporary leaves of absence, of the Code of the Borough of Rockaway.

RESOLUTION 27-21: APPROVE 2021 AMUSEMENT DEVICE LICENSES

WHEREAS, the following named applicants have duly filed applications for the license known as an Amusement Device License, for the period from January 1, 2021 to December 31, 2021:

<u>License Number</u>	<u>Name</u>	<u>Place of Business</u>
277-21	The Exchange Restaurant	160 E. Main St. Rockaway, NJ 07866
278-21	Tavern on the Rocks	9 Wall St. Rockaway, NJ 07866
279-21	Rockaway Lanes, Inc.	365 Route 46 West Rockaway, NJ 07866
280-21	Mill Lane Tavern	8 Mill Lane Rockaway, NJ 07866

WHEREAS, the said applicants have fully completed the required application and paid the proper fees pertaining to said license; and

WHEREAS, said application lists number of machines, machine type, and serial number of each machine, as described in the Code of the Borough of Rockaway §95-1.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rockaway, County of Morris, State of New Jersey, that the Amusement Device License be and the same is hereby granted to the above named applicants and shall be effective as provided by law.

RESOLUTION 28-21: AWARD CONTRACT (DPW – HVAC MAINTENANCE)

WHEREAS, there exists a need to obtain a contractor for maintenance of the Heating, Ventilation and Air Conditioning Systems (HVAC), at the Municipal Building, Police Station, Public Works office, Community Center, Library and Museum and duct cleaning services at the Police Station located at 33 Maple Avenue; and

WHEREAS, a diligent attempt to obtain several quotes was made by the Supervisor, Department of Public Works, with the lowest response being received from Reiner Group Inc., 1275 Bloomfield Ave # 20, Fairfield, NJ 07004, (201-794-3700); and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11) states that a contract that is below the bid threshold may be awarded without public bidding; and

WHEREAS, a Certification for Availability of Funds has been filed by the Borough of Rockaway Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rockaway, County of Morris, State of New Jersey as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement in an amount not to exceed \$6,200.00 with Reiner Group Inc, 1275 Bloomfield Ave # 20, Fairfield, NJ 07004, (201-794-3700) for maintenance of the Heating, Ventilation and Air Conditioning Systems (HVAC), for the period January 1, 2021 through December 31, 2021 at the Municipal Building, Police Station, Public Works office, Community Center, Library and Museum, unscheduled repair work at \$130.00 per hour, and duct cleaning services at the Municipal Building located at 1 East Main Street.
2. A copy of this resolution and of the subject agreement shall be made available for inspection in the office of the Borough Clerk.

RESOLUTION 30-21: AWARD CONTRACT (EAST FLAGGE STREET CURBING IMPROVEMENTS)

WHEREAS, on August 12, 2020 the Borough Clerk received four (4) bid proposals for the East Flagge Street Curbing Improvements Project:

Your Way Construction, Inc. 404 Coit Street Irvington, NJ 07111 \$68,981.88	Black Rock Enterprises, LLC 1316 Englishtown Road Old Bridge, NJ 08857 \$75,000.00	Crossroads Paving 386 South Street, Suite 169 Newark, NJ 07105 \$76,945.00
Nava Construction 1216 Stockton Drive North Brunswick, NJ 08902 \$86,085.00	Cifelli & Son General Contracting, Inc. 81 Franklin Avenue Nutley, NJ 07110 \$86,735.00	

WHEREAS, the apparent low bidder was Your Way Constructions, Inc., 404 Coit Street, Irvington, NJ 07111, with a bid in the amount of \$68,981.88; and

WHEREAS, the contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, a Certification for Availability of Funds has been filed by the Borough of Rockaway Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Rockaway, County of Morris, State of New Jersey, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement in an amount not to exceed \$68,981.88 with Your Way Constructions, Inc., 404 Coit Street, Irvington, NJ 07111 for the East Flagge Street Curbing Improvements Project.
2. A copy of this resolution and the subject agreement shall be made available for inspection in the office of the Borough Clerk.

RESOLUTION 31-21: APPOINT WILLIAM HOPLER RECYCLING COORDINATOR

BE IT RESOLVED by the Mayor and Council of the Borough of Rockaway, County of Morris, State of New Jersey, that they do hereby appoint William Hopler as Recycling Coordinator for the Borough of Rockaway, effective January 1, 2021, at a salary within the salary ordinance.