

**MAYOR AND COUNCIL**  
**REGULAR MEETING AGENDA**  
**DECEMBER 21, 2020**  
**6:30 PM**

Public notice is hereby given that regular meeting of the Mayor and Council of the Borough of Rockaway previously scheduled for 6:30PM, to take place in the Community Center, 21-25 Union Street, Rockaway, NJ 07866, will now be held remotely via Zoom Webinar using either the link or telephonic information provided below. Formal action will be taken.

The meeting agenda and any document that would be made available to members of the public in hard copy at the time of the meeting will be available on the Borough's website, [www.rockawayborough.org](http://www.rockawayborough.org) forty-eight (48) hours in advance of the meeting.

Public comments may be made at the time of the meeting or submitted in advance. In advance of the meeting, members of the public are welcomed to submit questions or comments by electronic mail or in written letter form. Comments submitted via email should be sent to [comments@rockawayborough.org](mailto:comments@rockawayborough.org). Comments submitted in letter form should be sent to Kimberly Cuspilich, Acting Borough Clerk, 1 East Main Street, Rockaway, NJ 07866. All such questions or comments must include the name and address of the submitter and must be received by the Acting Borough Clerk no later than 4:30 pm on the day prior to the scheduled meeting.

Participation for this meeting will be offered via Zoom Webinar or by telephone as follows:

You are invited to a Zoom webinar.

When: Dec 21, 2020 06:30 PM Eastern Time (US and Canada)

Topic: Mayor and Council Meeting

Please click the link below to join the webinar:

<https://zoom.us/j/93658655671?pwd=NnVMZlkyTVdHVGRZVTRmNTljb21YQT09>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 or +1 346 248 7799 or  
+1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 936 5865 5671

Passcode: 078071

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

October 22, 2020

4. CORRESPONDENCE

5. COUNCIL REPORTS

6. REPORT OF ATTORNEY

7. REPORT OF MAYOR

8. REPORT OF ADMINISTRATOR

9. REPORT OF CLERK

10. CONSENT AGENDA

#204-20 Appoint Patricia Reiche as Business Administrator

#205-20 Award Professional Services Contract (Borough Engineer)

11. MEETING OPEN TO THE PUBLIC

12. CLOSED SESSION (If necessary)

13. ADJOURNMENT

**RESOLUTION 205-20: APPOINT PATRICIA REICHE AS BOROUGH BUSINESS ADMINISTRATOR/CHIEF FINANCIAL OFFICER COMMENCING ON JANUARY 1, 2021.**

**WHEREAS**, there is a need to fill the vacancy in the office of Business Administrator; and

**WHEREAS**, Patricia Reiche currently serves as interim Business Administrator/Chief Financial Officer of the Borough of Rockaway; and

**WHEREAS**, the Mayor and Council desire to fill the position of Administrator and hereby appoints Patricia Reiche to this position as Business Administrator/Chief Financial Officer as of January 1, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Rockaway, County of Morris and State of New Jersey as follows:

1. Patricia Reiche shall be appointed as Business Administrator/Chief Financial Officer as of January 1, 2021; and
2. The Mayor and Municipal Clerk are directed to execute a contract of employment as annexed to this Resolution and the Chief Financial Officer of the Borough of Rockaway hereby certifies that the funds necessary for the authorization and acceptance of the contract of employment of the Business Administrator/Chief Financial Officer as of January 1, 2021; and
3. The compensation for serving as Business Administrator/Chief Financial Officer as of January 1, 2021 shall be at a salary within the salary ordinance.

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**RESOLUTION 205-20: AWARD PROFESSIONAL SERVICES CONTRACT ( BOROUGH ENGINEER)**

**WHEREAS**, the Borough of Rockaway has a need to acquire certain specified professional services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, said needs or certain specified professional services are to be rendered or performed by a person or persons authorized by law to practice a recognized profession whose practice is regulated by law within the meaning of N.J.S.A. 40A:11-2, et seq. as amended; and

**WHEREAS**, the performance of said professional services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal base of specialized training and study; as distinguished from general academic instruction or apprenticeship and training; and

**WHEREAS**, said professional services cannot reasonably be described by written specifications; and

**WHEREAS**, the budget duly composed and approved by the Mayor and Council provides generally for funds for the services of such professional and/or certain escrow accounts paid by applicants for development provide for the payment for such services; and

**WHEREAS**, Mott MacDonald has completed and submitted a Business Entity Disclosure Certification which certifies that John K. Ruschke, PE, CME, CFM, Mott MacDonald, Inc. has not made any reportable

contributions to a political candidate committee in the Borough of Rockaway in the previous year, and that the contract will prohibit John K. Ruschke, PE, CME, CFM, Mott MacDonald, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, a Certification for Availability of Funds has been filed by the Borough of Rockaway Chief Financial Officer; and

**WHEREAS**, the services to be performed are "Professional Services" as defined in N.J.S.A. 40A:11-5(1)(a)(i) and therefore excepted from the Local Public Contracts Law requirements for competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Rockaway, County of Morris, State of New Jersey as follows:

1. The Borough of Rockaway, in accordance with the Local Public Contracts Law, hereby authorizes and approves the award of a professional services contract for the engineer for the period of January 1, 2021 through December 31, 2023; contract copies are on file in the Office of the Clerk and are incorporated herein by reference and their terms and conditions stated on the attached schedule. Said contract is hereby ratified and confirmed, and upon passage of this Resolution, the Mayor and Borough Clerk be and the same are hereby authorized to enter into said contracts.
2. That this Contract is awarded without competitive bidding as professional services contracts under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) because such services are a recognized profession licensed and regulated by law.
3. That the Mayor and Council of the Borough of Rockaway, New Jersey hereby authorize and direct the execution of the aforesaid contract for the period commencing on the date set forth therein.
4. That a notice in accordance with this resolution and the Local Public Contracts Law of New Jersey, shall be published in the official newspaper or newspapers of the Borough of Rockaway as required by law.
5. That an executed copy of the Contract and a copy of this resolution shall be filed in the Office of the Borough Clerk and be available there for inspection in accordance with law.
6. That this resolution shall take effect immediately.

#### PROFESSIONAL SERVICES SCHEDULE

ENGINEER: John K. Ruschke, PE, CME, CFM  
Mott MacDonald, Inc.  
412 Mt. Kemble Avenue  
Morristown, NJ 07960  
(908) 238-5000

Period of performance January 1, 2021 through December 31, 2023.

<b>Borough Engineer</b>	\$130.00
<b>Principals/Principal Project Managers/Principal Engineers</b>	\$195.00 to \$205.00
<b>Sr. Project Engineer/Sr. Project Architect/Sr. Project Manager/Sr. Project Geologist/ Sr. Project Scientist</b>	\$155.00 to \$200.00
<b>Sr. Specialist V/Sr. Designer V</b>	\$135.00 to \$185.00
<b>Sr. Inspector IV/V / Sr. Surveyor IV/V</b>	\$120.00 to \$185.00
<b>Project Engineer/Engineer IV/Project Architect/ Architect IV/ Project Manager</b>	\$135.00 to \$200.00
<b>Project Geologist/Geologist IV/Project Scientist/Scientist IV</b>	\$110.00 to \$172.00
<b>Engineer II/III /Architect II/III</b>	\$105.00 to \$165.00
<b>Specialist III/IV/Designer III/IV</b>	\$85.00 to \$150.00
<b>Scientist II/III/Geologist II/III</b>	\$77.00 to \$125.00
<b>Engineer I/Architect I</b>	\$80.00 to \$120.00
<b>Scientist I/Geologist I</b>	\$70.00 to \$92.00
<b>Inspector III/Surveyor III/Specialist I/II</b>	\$75.00 to \$117.00
<b>Assistant Surveyor I/II/Assistant Inspector I/II</b>	\$80.00 to \$92.00
<b>Technicians</b>	\$64.00 to \$88.00
<b>Administration/Project Support</b>	\$66.00 to \$122.00