

ROCKAWAY BOROUGH  
BOARD OF HEALTH MEETING  
JANUARY 8, 2013

A regular meeting of the Rockaway Borough Board of Health was called to order at 6:30 PM by Board President, Jean Rueter. This meeting was held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of the meeting has been provided by posting written notice of the time, date, and location of the meeting in Rockaway Borough on the Municipal Bulletin Board in the Municipal Building and filing notice of the meeting to those persons or entities requesting notification and also by notifying the Morris County Daily Record by emailing them the Annual Resolution adopted by the Board of Health of January 8, 2013. The Annual Resolution, which included this meeting date, will be advertised in the, Citizen, the official newspaper of the Rockaway Borough Board of Health, on January 8, 2013.

ROLL CALL:

PRESENT: JEAN RUETER,  
JACQUELINE KOURY  
PAT GIANNETTI President  
CAROL WILLARD  
DEBBIE BERNARDO  
MELISSA BURNSIDE  
CHRISTINE RADZAI  
MARK CAPUTO, HEALTH OFFICER

REGULAR MEETING: 6:30PM

**OLD BUSINESS:**

**Dog/Cat Licensing**

The updated dogs and cats for 2013 are 105 dogs and 30 cats.

**Vermin Activity Report**

There was a rat complaint at West Main street resident. There was an infestation in the garage. He was storing bird feed and dog food in the garage. He hired an exterminator and Steve is in touch with the exterminator to make sure this is being done. There were no bed bugs in December.

## **Local Health Shared Services Update**

Mark said there is nothing new to report. The council is waiting for the municipal budget to be approved. Melissa said they have approved the budget. Mark said he is currently working on the Mine Hill agreement. Mark wanted to know if Melissa saw the animal control agreement.

## **Upcoming Public Health Screenings**

Mark said Ginny has been working on the brochure with Kris Wilsusen. It has gone to the printer so we are waiting to get them back from the printer. Jean said we aren't getting a response for the health screening and not taking advantage of the programs. Jean wanted to know if we can think of having a health fair. Mark said if we are going to have a health fair it should be in June. Mark said a blood drive would be good sponsored by the Board of Health.

## **Board Member Vacancy**

Mark said he talked to Sheila in regard to the vacancy for Carol Willards vacancy. Christine said we should look into having the nurses at the schools.

## **Massage Ordinance Revision**

Melissa said the revision was simply that a massage applicant had to have three character references within the county of the business where they were going to open the business. Melissa said we revised to take away the county.

The Motion to approve the Massage Ordinance Revision was made by Christine Radzai and seconded by Jean Rueter. ALL IN FAVOR.

## **NEW BUSINESS**

### **2013 Budget**

Mark said the larger part is the Randolph contract. There are other costs as postage, subscriptions dues, advertising forms and printing. Other ones are health screening, child health screening public health partnership.

Motion to approve the 2013 Board of Health Budget was made by Christine Radzaid and seconded by Jean Rueter. ALL IN FAVOR.

### **Dog/Cat License Postage Reimbursement**

Postage for mailing of the dog and cat licenses through Randolph was a total of \$442.80.

Motion to approve the postage for the dog and cat licenses was made by Jean Rueter and seconded Christine Radzai. ALL IN FAVOR.

### **St. Clare's Health Screenings Contract**

This is agreement we have with St. Clare's for certain service. The male cancer screening went up about two dollars is \$44.26 and the thin prep smear for female screening went up about \$2.50 is now \$52.70. Mark recommends the board approve the contract.

Motion to approve St. Clare's Health Screening Contract was made by Jean Rueter seconded by Christine Radzai. ALL IN FAVOR.

### **United Alert Notification System**

You just have to sign up. There are about twenty five people signed up already. Melissa said it is very easy to sign up. Melissa got an alert about a truck being stuck on West Main Street.

Motion to endorse the united alert notification system was made by Jean Rueter and seconded by Christine Radzai. ALL IN FAVOR.

### **CORRESPONDENSE**

Ms. McBurney received a high dose of the flu shot and Medicare did reimburse her and Mark asked her to give him a copy of the cancelled check so we could reimburse her for the money.

Mrs. Truseak Rabies shot reimbursement. Mark said you have to go back to the vet and try to get reimbursed from the vet. Mark did call the vet but he hasn't gotten back to him.

### **OPEN TO THE PUBLIC**

No comment by public

### **STAFF REPORTS**

Mark said we did have a complaint about a dirty kitchen but it was just a disgruntle employee. There was a possible food borne illness at Thomas Jefferson School. A couple students called out sick. It was due to hamburger that under cooked. Steve went to the school and discussed procedure the food service staff. This was a possible COH Violation at 16 Garden, did not get a COH. This is still pending.

### **VOUCHERS:**

No vouchers

The motion to adjourn the meeting was made by Christine Radzai and seconded Jean Rueter to adjourn the meeting. ALL IN FAVOR TIME: 7:35 pm

Mark Caputo, HO, Secretary  
Rockaway Borough Board of Health