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ROCKAWAY BOROUGH  
BOARD OF HEALTH MEETING  
SEPTEMBER 11, 2012

A regular meeting of the Rockaway Borough Board of Health was called to order at 6:30 PM by Board President, Jean Rueter. This meeting was held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of the meeting has been provided by posting written notice of the time, date, and location of the meeting in Rockaway Borough on the Municipal Bulletin Board in the Municipal Building and filing notice of the meeting to those persons or entities requesting notification and also by notifying the Morris County Daily Record by emailing them the Annual Resolution adopted by the Board of Health of January 11, 2011. The Annual Resolution, which included this meeting date, will be advertised in the Morris County Daily Record on January 11, 2011 and the Citizen, the official newspaper of the Rockaway Borough Board of Health, on January 11, 2011.

**ROLL CALL:**

**PRESENT:** JEAN RUETER, President  
PAT GIANNETTI  
CYNTHIA RUETER  
CAROL WILLARD  
JACKIE KOURY  
CHRISTINE M. RADZAI  
MELISSA BURNSIDE  
MARK CAPUTO, HEALTH OFFICER

**REGULAR MEETING: 6:30PM**

Approval and/or corrections to the minutes of the July 10, 2012 Board of Health Meeting. The motion to approve the minutes was made by Carol Willard and seconded by Pat Giannetti.  
**ALL IN FAVOR.**

**OLD BUSINESS:**

**Dog/Cat Licensing**

Mark said the numbers on the licenses are going up. The census is taking place and we are about 25% complete. We had a very busy summer with stray cats this year. Our pound has been inundated with cats. With a lot of cats having distemper, it's a disease affecting the cats. Mark thinks they will be done by the end of October. The census is being funded by a grant this year. So it's not costing Rockaway Borough to do the census this year. Jean wanted to know if we resolved the cats in the borough. Mark said at Riverview there are still two or three. Mark said he spoke to Norma and she is on top of the situation.

## **Vermin Activity Report**

Mark said no bed bug reports in July or August. Mark said we did receive a rat complaint. One at 78 Farview Avenue notice of violation was issued. Neighbors were advised about proper rodent prevention practices. We also had a complaint about the storage facility, the U Store, someone had carpet stored there and when she unrolled the carpet there were mouse droppings. We did talk to the management and they did get an exterminator. We tried to explain that it's a business. The owners talked to the storage facility.

## **Local Health Shared Services Update**

Mark did report at the last meeting; he met with Melissa Burnside, Sheila Seifert, Jack Dougherty for the renewal of the local shared services expiring on December 31<sup>st</sup>.

## **Board Attendance: RB CODE 8:1 Et Seq**

Mark did review this with the board at the last meeting. Mark just wanted to put it on the old business. This is for all the boards and committees. The boards or committees can make the decision if one of its members is absent with an excused absence.

## **Upcoming Public Health Screenings**

Blood Pressure Screening	Sept. 12, 2012
Female Cancer Screening	October 18, 2012
Male Cancer Screening	October 30, 2012
Child Health Conference	October 4, 2012
Chem 23 (Randolph Muni Bldg)	October 6, 2012
Flu Clinics (Community Center)	Sept.18, 2012 (8:00am-10:00am)
	October 17, 2012 (4:00pm-6:30pm)

Mark has taken time to train the staff on Medicare and supplemental insurance, and if there is any change in their medical insurance. Jean said she did get in touch with the super seniors and they know to bring their cards with them. Mark said everyone that comes will get a flu shot. We will have a copy machine there to make copies of their cards. We have both vaccines: regular and the high dose. The high dose is covered under Medicare.

## **Property Maintenance Ordinance**

The council is getting ready to adopt the ordinance. It is scheduled for adoption at the September 13, 2012. Mark just wants to remind the board under the new ordinance for single family homes we can get someone to go in to clean the property. Under the new amendment we are able to get distressed properties cleaned up. Jean wanted to report that at 10 Duncan Lane the bushes on the side have overgrown. Mark will advise Steve of the conditions.

## **NEW BUSINESS**

### **Randolph Contract Renewal**

The proposed contract is included in your packet. Mark said we are proposing a three year contract with a level yearly fee of \$145,675.00. The health insurance for the employees is higher than 2% Mark has taken that increase and divided it by 36 to make equal payments. For the next three years we can provide health service at the same cost. Jean wanted to know if we have to vote on it. Melissa said we should hold off on the vote.

Mark said the fee for COH hasn't gone up it is still only \$25.00. Mark said it should be increased to \$50.00.

Jean wanted to know if Obamacare goes through, how that will affect the town. Mark said he doesn't know how it will affect our health insurance. Melissa said we have to insure anyone working 30 hours or more.

### **West Nile**

Mark said we had some cases in New Jersey. There were fifteen confirmed cases in the state. We have been given out information in regard to West Nile. We do have it on web site. Mark said he will make sure our health educator gets the flyers to the library and town hall.

### **Fee Waiver: Historical Committee 10-12-12**

### **Fee Waiver: United Methodist Church Event 9-8-12**

Jean Rueter made the motion to approve the fee waivers for the Historical Committee and United Methodist Church Events by Pat Gianneti Radzai and seconded by Carol Willard. ALL IN FAVOR.

Anticipating no issues, Mark previously gave the approval for the fee waivers for both.

## **CORRESPONDENCE**

No Correspondence

## **OPEN TO THE PUBLIC**

No comment by public

## **STAFF REPORTS**

Jean said since Melissa is here we need an ordinance to control of putting out yard waste and garbage being put out two weeks before being collected. Jean said it doesn't look good for the town.

Jean said in Dover if you don't take your garbage can in you get a ticket. Jean said there should be some type of ordinance when it should be put out. They should be put out no earlier than 24 hours.

If they enforced it that would they would get use of bringing. Melissa said not putting it out before dusk and bring in by the end of the day of the garbage day. Give a warning first before enforcement.

Jean wanted to know about 38 West New Street, in regard to several minor housing issues. Mark said he would get back to you on this he will ask Steve. 247 Franklin Avenue we weren't sure if they had a COH registration filed. Steve is trying to get that rectified. The court hasn't finalized the court date for Title Shot. The Stone Spa was operating without a license. Mark said we shut them down. Mark is making sure everything is in order before issuing the license for both the establishment and therapist.

There were several active burrows seen on Farview Ave. The owner has gotten an exterminator. Melissa wanted to know if anybody was investigating the rooster. Mark said he will look into this.

**VOUCHERS:**

	Garden State Labs	\$242.50
	Already approved by our Finance Dept.	
#2257	Health Screening Program (4/24/12 Male Ca PSA)	\$ 40.15
#2277	Health Screening Program (Chem-23 Participants 6/2/12)	\$814.00

The motion to approve the vouchers was made by Christine Radzai and seconded by Carol Willard, ALL IN FAVOR.

The motion to adjourn the meeting was made by Christine Radzai and seconded by Carol Willard to adjourn the meeting. ALL IN FAVOR TIME: 7:15PM

Mark Caputo, HO, Secretary  
Rockaway Borough Board of Health