

**MAYOR & COUNCIL
BUDGET MEETING
JANUARY 28, 2012
9:00 a.m.**

The Budget Meeting of the Mayor and Council of the Borough of Rockaway, in the County of Morris, New Jersey, was held in the Community Center, 21-25 Union Street, Rockaway, N.J. with Mayor Russell Greuter presiding. Mayor Greuter called the meeting to order at 9:01 a.m.

Mayor Greuter read the following statement: In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Laws, 1975, be advised that notice of this meeting was made by posting on the Bulletin Board, Town Hall, and sending to the officially designated newspapers, a list of meeting dates annually, indicating that the meeting would take place at the Community Center at 9:00 a.m. on January 28, 2012. Mayor Greuter announced the location of the fire exits.

Councilmembers Present

Thomas Donofrio
Joyce Kanigel
Joseph Vicente
Melissa Burnside - Council President

Councilmembers Absent

Thomas Mulligan
John Willer

Everyone present participated in the salute to the flag.

Chief Financial Officer/Treasurer John J. Doherty was also present.

PUBLIC PORTION

Mayor Greuter opened the meeting to the public.

Mr. Rodney Seifert, president-elect of the Rockaway Rotary Club, asked if the Council could separate the request for the approval of its 5K race into two decisions so that the Club could continue with its race planning: (a) approve the proposed race date of Thursday, July 5, 2012, and (b) determine if the Borough would cover the cost of the police overtime. All of the race proceeds go back to the community, including the Rockaway Food Closet and replacing the playground at Lincoln School.

There being no further comments, Mayor Greuter closed the meeting to the public.

2012 BUDGET DISCUSSION

Police Department

The Fire Department's Family Festival is scheduled for three evenings, July 5-7. Chief Scheer stated that if the race were to be held on Thursday evening, at least two Rockaway Township police officers would need to be hired. A Saturday morning race would alleviate this need. Discussion ensued regarding the police coverage for the festival.

Police Chief Doug Scheer discussed the proposed Police Department budget as follows:

- 25-240-200 - Police Department - \$184,050
 - Office supplies \$ 21,200
 - Professional services \$ 2,000
 - Clothing \$ 26,950
 - Identification \$ 6,500
 - Education \$ 13,500
 - Ordnance \$ 8,100
 - Communications \$ 7,100
 - Health exams \$ 3,500
 - Traffic \$ 5,200
 - Purchase 2 police cars (SUV and patrol vehicle) \$ 90,000
- 25-250-200 - Alarm System - Police and Fire - \$127,850
- 25-252-200 - Emergency Management - \$2,800
- 26-301-200 - Vehicle Maintenance - Automotive (police) - \$21,000

Council President Burnside recommended that Chief Scheer receive a stipend for his position as Emergency Management Coordinator. Chief Scheer asked the Governing Body to consider adding an officer in 2013 and replacing the department's 24-year old office furniture if funds become available. Discussion ensued regarding the mats on the Police Station bridge. The Governing Body agreed to have the Borough Engineer look into it and recommend a solution within a week.

Department of Public Works

Messrs. Joseph Rossi, Superintendent, Department of Public Works; William Hopler, Road Foreman; and Thomas Slockbower, Water Department Foreman, discussed the proposed Department of Public Works budget as follows:

- 26-290-200 - Streets and Roads - \$117,500

Miscellaneous	\$ 8,000
Tools and supplies	\$ 4,000
Asphalt patch	\$ 9,000
Ice control	\$ 76,500
Sander/plow parts	\$ 5,500
Sweeper	\$ 2,000
Uniform purchase	\$ 1,500
Storm drains	\$ 3,000
Tree trimming and removal	\$ 1,500
Street signs	\$ 1,500
Line painting	\$ 5,000

- 36-472-203 - Small Capital Improvement - \$5,000

Streets and Roads – Portable welder/generator	\$ 3,500
Streets and Roads – Safety equipment (barricades, cones)	\$ 1,500

Mayor Greuter suggested that road reconstruction contracts include a provision for the Borough to keep some of the safety equipment used during the job. Discussion ensued regarding the use of crack sealants to repair roads. The Borough School District would like to use the truck wash to clean its buses.

- 26-301-200 - Vehicle Maintenance (DPW) - \$16,000

Parts/repairs (DPW)	\$ 14,000
Tires/batteries (DPW)	\$ 2,000

- 26-302-200 - Shade Tree Commission - \$8,700

Plants and supplies (Garden Club)	\$ 3,000
Miscellaneous/Tree maintenance (tree removal, spraying)	\$ 5,700

- 26-310-200 - Buildings and Grounds - \$53,000

Miscellaneous (fire alarms)	\$ 10,000
Janitorial services	\$ 15,000
Supplies, materials	\$ 10,000
Repair, equipment	\$ 14,000
HVAC service contract	\$ 4,000

- 36-472-210 - Small Capital Improvement

Buildings and Grounds - Tool replacement (chain saw/trimmer)	\$ 2,500
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- 28-375-200 - Maintenance of Parks - \$35,000

Field rehabilitation	\$ 19,000
Weed control - lake	\$ 4,000
Sand - lake	\$ 1,000
Clay - ballfields	\$ 2,000
Woodchips - playgrounds	\$ 2,000
Park Lake (lights, fence, tree trimming)	\$ 2,000
Field maintenance	\$ 5,000

- 31-455-200 - Other Public Works Functions - \$5,000
 - Sewer system \$ 2,000
 - Traffic signal maintenance \$ 3,000

- 55-700-500 - Administration and Executive (Water) - \$511,200
 - Postage \$ 4,500
 - Professional services \$ 500
 - Borough attorney \$ 11,000
 - Engineering \$ 6,000
 - Natural gas \$ 7,000
 - Distribution \$ 71,200
 - Garage and repairs \$ 20,000
 - Hydrant parts and repairs \$ 1,500
 - Pump station power, electric \$230,000
 - Pump station repairs \$ 15,000
 - Meter parts and repairs \$ 1,000
 - Telephone \$ 13,500
 - Gasoline and diesel \$ 20,000
 - Uniform/shoes \$ 2,000
 - Administration - O/E \$ 7,000
 - Carbon replacement \$100,000
 - Fixed assets inventory \$ 0
 - Emergency tank repair \$ 0
 - Computer \$ 1,000

A resolution to authorize the advertisement of bids for the carbon replacement will be placed on the February 9 agenda.

- 55-700-510 - Small Capital Improvement - \$12,500
 - Water - Pipe saw \$ 4,000
 - Water - Equipment Replacement \$ 3,500
 - Water - Roof - Main St. Pump Station \$ 5,000

Mr. Slockbower distributed proposals for security measures for the wells, public works yard, booster stations, which could cost up to \$24,000. Mayor Greuter suggested that the County Arson unit evaluate the Borough's security.

Mr. Slockbower recommended that the Water Department purchase a valve exerciser at a cost of approximately \$6,000 for a handheld and \$52,000 for a trailer-mounted.

Mr. Slockbower suggested that the Borough hire an outside firm to conduct leak detection every three years (approximately \$9,000).

Mr. Rossi shared the Engineer's plan for the recycling center/salt shed in the DPW yard.

Mr. Slockbower suggested that backup generators be obtained to provide electricity in the event of emergencies. Mr. Rossi recommended that an electrical engineer review the electrical requirements for the Municipal Building, Police Station, and water treatment plant.

- 55-701-500 - General Insurance - \$60,000
- 55-705-510 - Group Insurance - \$172,000
- 55-715-510 - Statutory Expenditures (PERS/FICA) - \$83,000
- 55-716-500 - Debt Service - \$137,192

Mr. Rossi suggested that the Borough consider joining the Somerset County Co-op which offers large equipment. He will research the cost of such membership.

Fire Department

Fire Chief Mark Howarth, First Assistant Chief Sam Passarella and Second Assistant Chief Ron Hamman, Jr. were present to discuss the proposed Fire Department budget. Mr. Phil Carroll, president of the Fire Department Association, was also present.

Mayor Greuter informed the Department that the Borough was not sure if it could cover the cost of police overtime of the Family Festival for three nights. The Department suggested that FEMA funds received by the Borough representing the Fire Department's labor during Hurricane Irene be used to offset the Police overtime costs.

- 25-255-200 - Volunteer Fire Department - \$65,730

Office supplies	\$ 700
Miscellaneous (cover overages in other line items)	\$ 1,500
Parts/repairs (repair trucks)	\$ 15,500
Refills/recharges	\$ 2,700
Banquet	\$ 13,500
Clothing (\$150 for an active member)	\$ 13,000
Radio repairs	\$ 2,500
Training	\$ 3,000
Medical	\$ 2,880
First aid supplies	\$ 2,500
Hose test	\$ 2,500
Ladder test	\$ 2,200
POSI checks for SCBA	\$ 1,050
Turnout gear cleaning	\$ 1,000
Pump test	\$ 1,200

- 36-472-205 - Small Capital Improvements - \$53,500

Scott bottles	\$ 9,000
Turn-out gear (10 sets)	\$ 22,464
Hose	\$ 3,017
Tough book computer	\$ 3,500
Water rescue equipment (Swift water)	\$ 3,019
Buddy breathing connections	\$ 7,300
Bus mirrors for 411	\$ 2,500
Upgrade to last 2 training pack for SCBA	\$ 2,700

The Department will provide to the CFO the number of volunteers who qualify for LOSAP.

The new fire truck will require the installation of incidental equipment such as lights and battery hook-ups. The Department received notice that they will not receive any funds from the grant application submitted for the new truck.

Discussion ensued regarding the St. Clare's emergency ambulance service, including dispatching, response to emergencies, and leaving the Borough prior to 6 p.m. The Department is often called out for non-medical emergencies such as ear wax or broken teeth.

ADJOURNMENT

The meeting adjourned at 12:53 p.m.

Approved: As Submitted

Sheila Seifert, Borough Clerk

Date: February 9, 2012