

**MAYOR & COUNCIL  
BUDGET MEETING  
FEBRUARY 4, 2012  
9:00 a.m.**

The Budget Meeting of the Mayor and Council of the Borough of Rockaway, in the County of Morris, New Jersey, was held in the Community Center, 21-25 Union Street, Rockaway, N.J. with Mayor Russell Greuter presiding. Mayor Greuter called the meeting to order at 9:05 a.m.

Mayor Greuter read the following statement: In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Laws, 1975, be advised that notice of this meeting was made by posting on the Bulletin Board, Town Hall, and sending to the officially designated newspapers, a list of meeting dates annually, indicating that the meeting would take place at the Community Center at 9:00 a.m. on February 4, 2012. Mayor Greuter announced the location of the fire exits.

Councilmembers Present

Thomas Donofrio  
Joyce Kanigel  
Thomas Mulligan  
Joseph Vicente  
John Willer  
Melissa Burnside - Council President

Councilmembers Absent

Everyone present participated in the salute to the flag.

Chief Financial Officer/Treasurer John J. Doherty was also present.

PUBLIC PORTION

Mayor Greuter opened the meeting to the public. Mayor Greuter reported that Bonnie Hook asked the Council to keep the Business Owners Association mind for Celebrate Rockaway Day. There being no public, Mayor Greuter closed the meeting to the public.

2012 BUDGET DISCUSSION

*Recreation*

Carol Johnson, Recreation Director; Don Doty, Recreation Commission Chair; and Recreation Commission members Sandy Patamia and Tom Haynes discussed the 2012 budget submittal for Recreation.

- 28-370-200 - Recreation Commission - \$60,952

Miscellaneous	\$ 2,500
Women's softball	\$ 1,035
MCARP	\$ 850
Tennis	\$ 75
Track	\$ 1,200
Family trips	\$ 1,550
Basketball	\$ 4,445
Coaches clinic	\$ 350
Arts and crafts	\$ 850
Wrestling (reduced by \$300)	\$ 1,200
Summer program	\$ 4,600
Park transportation	\$ 4,300
Ski programs	\$ 2,857
Junior baseball	\$ 4,600
Junior Babe Ruth	\$ 3,263
Senior Babe Ruth	\$ 3,462
Cheerleading	\$ 1,600
Football	\$ 6,800
Soccer	\$ 6,370
Girls softball	\$ 3,500
Men's softball	\$ 1,035
Swim team	\$ 1,475
Playground inspection	\$ 2,500
Volleyball	\$ 235
Internet services (web page hosting)	\$ 300

The Commission will go back to each sport to look for opportunities to cut.

Discussion ensued regarding Little League fees and equipment; the proposed bocce ball court at Donatoni Community Park; consolidating boys' basketball teams with Rockaway Township; training a maintenance staff member to inspect playgrounds; replacing the Park Lake beach area with grass and outsourcing a concession stand, paddle boats and/or canoes; new adult or family programs; and replacing items in first aid kits rather than purchasing new complete kits.

Ordinance 02-12 transfers the responsibility of appointing the Recreation Director to Mayor and Council from the Board of Recreation Commissioners. Ms. Johnson asked for clarification regarding hiring the summer park employees. The Mayor and Council will advertise for and appoint the Recreation Director and the salaried Summer Park Program positions and advertise for the hourly positions who will be appointed by the Personnel Committee.

The Governing Body agreed to have the Engineer look at Smith Field to expand the pitching cage area into a batting cage.

#### *Police Station Bridge*

Superintendent, Department of Public Works, Joseph Rossi discussed the Borough Engineer's recommendation to put a canopy without a side curtain over the Police Station bridge at an estimated cost of \$6,000, plus \$1,000 for lighting. Side curtains would cost approximately \$2,500 and could be added later. Mr. Rossi will obtain a photograph of the proposed canopy. For the remainder of this winter, his department will continue to monitor the condition of the bridge.

Mr. Rossi explained the need to clean out the storm sewer at the Weldon property (311 West Main St.). He will obtain estimates from an outside firm to do the work which he anticipates will range from \$3,000-\$5,000 and hopefully be funded through old bond ordinances.

#### *2012 Budget*

Mr. Doherty briefly reviewed the other budget line items.

- 20-110-200 - Mayor & Council Other Expense - \$2,250
  - One person from the Governing Body will be authorized to attend the League of Municipalities Convention. This will be reduced \$500-\$1,000.
- 20-135-200 - Financial Audit - \$15,600
  - Mayor Greuter recommended that the Borough solicit proposals for a new auditor because the Borough has utilized the same auditing firm for ten years.
- 23-210-200 - Liability Insurance - \$90,000
- 23-215-200 - Workmen's Compensation - \$64,000
- 23-220-200 - Employee Group Insurance - \$316,000 (need 2012 salaries and contribution amount to finalize)
- 46-753-200 - Employee Group Health - \$30,880
- 42-750-010 - Medical in Lieu of Coverage S&W - \$9,000
- 25-275-200 - Length of Service Award Program - \$12,800 (based on 32 eligible)
- 20-120-200 - Municipal Clerk - Other Expense - \$45,200 (may increase for website hosting)
- 20-130-200 - Finance - Other Expense - \$12,100
- 20-150-200 - Tax Assessor - Other Expense - \$3,630
- 20-145-200 - Collection of Taxes - Other Expense - \$9,250
- 20-150-200 - Legal Services - Other Expense - \$70,000

- 36-471-200 - Municipal Court - Other Expense - \$90,000
- 20-165-200 - Engineering Services - Other Expense - \$15,000
- 20-180-200 - Planning Board - Other Expense - \$5,000
- 21-185-200 - Board of Adjustment - Other Expense - \$2,000
- 25-266-200 - Fire Prevention Bureau - Other Expense - \$3,750
- 22-195-200 - Construction Official - Other Expense - \$1,200
- 30-422-200 - Uniform Construction Code - Other Expense - \$700
- 26-291-200 - Zoning Enforcement - Other Expense - \$400
- 27-330-200 - Board of Health - Other Expense - \$158,375
- 30-419-200 - Senior Citizens - Other Expense - \$5,000
- 41-748-200 - Contingency - \$500
- 26-303-200 - Public Library - \$297,327, includes \$174,327 for salaries
- 32-465-200 - Sewerage Processing & Disposal - \$129,000
- 26-305-200 - Solid Waste Disposal - Other Expense - \$589,000
- 41-741-200 - Social Security - Other Expense - \$125,000
- 41-725-200 - Police & Fire Retirement System - \$283,843
- 35-470-200 - Public Employees Retirement System - \$115,769 (does not include library staff)
- 41-749-200 - Celebration of Public Events - Other Expense - \$9,200
  - The Governing Body discussed the practice of paying for Police/Public Works overtime for public events and agreed as follows:
    - \* The municipal budget will not include overtime for the baseball and soccer parades. The season opening events should be held at the fields.
    - \* Fire Department: The municipal budget will include overtime for two days of the Fire Department's Family Festival and a contribution of \$5,000 for the fireworks. The municipal contribution for the Fire Department's banquet will be reduced to \$9,000 (account no. 25-255-200 - Volunteer Fire Department).
    - \* The Rockaway Rotary Club will be credited \$1,000 for overtime for its annual 5K race. There will be no funding for the Halloween parade.
    - \* The Business Owners Association will be credited \$1,000 for overtime for its annual Celebrate Rockaway Day.
    - \* The municipal budget will include overtime for the Memorial Day parade.
- 30-421-200 - Electricity - Other Expense - \$63,000
- 31-430-200 - Natural Gas - Other Expense - \$24,000
- 31-435-200 - Street Lighting - Other Expense - \$92,000
- 31-440-200 - Telephone - Other Expense - \$36,000
- 41-745-200 - Gasoline & Diesel - \$50,000
- 36-472-200 - Capital Improvement Fund - \$71,000

Department of Public Works	\$ 5,000
Fire Department	\$ 53,500
Buildings and Grounds	\$ 2,500

Capital Improvement Fund

\$ 10,000

- The Governing Body discussed each department's small capital requests and decided:
  - \* The municipal budget will not include funding to redo the bathrooms or to purchase two picnic tables at Park Lake.
  - \* The funding for the bocce ball court materials should come from Recreation Trust.
  - \* Mayor Greuter will research PEOSHA requirements for the Fire Department's turnout gear. The municipal budget will not include funding for the department to purchase a tough book computer.
- 40-476-200 - Municipal Debt Service - \$729,000
- 31-446-200 - Grants - To be determined
- 41-730-200 - Safe Secure Communities Program - Other Expense - \$12,650

ADJOURNMENT

The meeting adjourned at 12:15 p.m.

Approved: As Submitted

Sheila Seifert, Borough Clerk

Date: February 23, 2012