

**MAYOR & COUNCIL
BUDGET MEETING
FEBRUARY 2, 2013
9:00 a.m.**

The Budget Meeting of the Mayor and Council of the Borough of Rockaway, in the County of Morris, New Jersey, was held in the Community Center, 21-25 Union Street, Rockaway, N.J. with Mayor Russell Greuter presiding. Mayor Greuter called the meeting to order at 9:04 a.m.

Mayor Greuter read the following statement: In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Laws, 1975, be advised that notice of this meeting was made by posting on the Bulletin Board, Town Hall, and sending to the officially designated newspapers, a list of meeting dates annually, indicating that the meeting would take place at the Community Center at 9:00 a.m. on February 2, 2013. Mayor Greuter announced the location of the fire exits.

Councilmembers Present

Thomas Donofrio
Joyce Kanigel
Thomas Mulligan
Melissa Burnside - Council President

Councilmembers Absent

Joseph Vicente
John Willer

Everyone present participated in the salute to the flag.

Chief Financial Officer/Treasurer John J. Doherty was also present.

2013 BUDGET DISCUSSION

Department of Public Works

Messrs. Joseph Rossi, Superintendent, Department of Public Works; William Hopler, Road Foreman; and Thomas Slockbower, Water Department Foreman, discussed the proposed Department of Public Works budget as follows:

- 26-301-200 - Vehicle Maintenance (DPW) - \$17,000
 - Parts/repairs (DPW) \$ 15,000
 - Tires/batteries (DPW) \$ 2,000
- 26-290-200 - Streets and Roads - \$118,500
 - Miscellaneous \$ 9,000
 - Tools and supplies \$ 4,000
 - Asphalt patch \$ 10,000
 - Ice control \$ 75,000
 - Sander/plow parts \$ 5,000
 - Sweeper \$ 1,000
 - Uniform purchase \$ 2,500
 - Storm drains \$ 3,000
 - Tree trimming and removal \$ 2,000
 - Street signs \$ 1,500
 - Line painting \$ 5,500
- 36-472-200 - Small Capital Improvement - \$30,700
 - Streets and Roads – Bucket for front-end loader \$ 15,000
 - Buildings and Grounds - Misc. \$ 2,500
 - Buildings and Grounds - Side cutter for tractor \$ 4,200
 - Buildings and Grounds - paint Firehouse engine bays, stairway \$ 9,000
 - \$30,700.00**
- 28-375-200 - Maintenance of Parks - \$21,000
 - Field rehabilitation - Maple Ave./Heady Field \$ 10,000
 - Weed control - lake \$ 3,000
 - Sand - lake \$ 1,000
 - Clay - ballfields \$ 2,500
 - Woodchips - playgrounds \$ 2,500
 - Park Lake (lights, fence, tree trimming) \$ 2,000
 - Field maintenance \$ 0

The roller hockey rink might need some work. Mr. Slockbower will ask JIF to inspect it.

- 26-310-200 - Buildings and Grounds - \$55,500

Miscellaneous	\$ 10,000
Janitorial services (reduced by \$2,000)	\$ 13,000
Supplies, materials	\$ 10,500
Repair, equipment	\$ 17,000
HVAC service contract	\$ 5,000

- 26-302-200 - Shade Tree Commission - \$13,500

Plants and supplies (Garden Club)	\$ 3,500
Miscellaneous/Tree maintenance (tree removal, spraying)	\$ 10,000

- 55-700-500 - Administration and Executive (Water) - \$422,000

Postage	\$ 5,000
Professional services	\$ 0
Borough attorney	\$ 12,000
Engineering	\$ 10,000
Natural gas	\$ 4,000
Distribution	\$ 83,000
Garage and repairs	\$ 20,000
Hydrant parts and repairs	\$ 1,500
Pump station power, electric	\$220,000
Pump station repairs	\$ 20,000
Meter parts and repairs	\$ 1,000
Telephone	\$ 15,000
Gasoline and diesel	\$ 18,000
Uniform/shoes	\$ 2,500
Administration - O/E	\$ 7,000
Carbon replacement	\$ 0
Fixed assets inventory	\$ 1,000
Emergency tank repair	\$ 0
Computer	\$ 2,000

Mayor Greuter questioned the 6,000,000 gallon increase in water pumped in 2012 compared to 2011 but yet revenues decreased by \$36,000 for the same timeframes. There were eight water main breaks from late November to present. Discussion ensued regarding unpaid water bills and shutoffs.

The carbon was replaced in 2012 and should last through 2013. Mr. Doherty advised that, if needed, an emergency appropriation could be approved and funds raised in 2014.

Mr. Doherty recommended that the Governing Body consider increasing water rates this year, in part due to the expected cessation of payments by Thiokol/ATK for the water treatment system expenses.

- 55-701-500 - General Insurance - \$65,000
- 55-705-510 - Group Insurance - \$182,000
- 55-715-510 - Statutory Expenditures (PERS/FICA/SUI) - \$95,000
- 55-716-500 - Debt Service - \$138,415

Mr. Slockbower distributed information regarding the requested small cap budget for water:

- 55-700-510 - Small Capital Improvement - \$36,200

Water - Sewer cable pipe cleaning machine	\$ 4,500
Water - Hillside Ave. tank valve insertion	\$ 10,000
Water - Water leak survey	\$ 10,000
Water - Trench compactor	\$ 2,000
Water - West Main St. booster re-hab	\$ 2,500
Water - Robert St. tank 50% new fence and gates	\$ 4,000
Water - Hoe clamp for back hoe	\$ 3,200
	\$36,200.00

(Mayor Greuter left at 10:05 a.m.)

Mr. Slockbower distributed information regarding the recently completed wireless radio system for the water controls. The cost of converting to the wireless system (vs. use of leased lines from Verizon) was approximately \$72,148 which will be recovered within 2 1/2 years. Additional software package will cost approximately \$3,000.

Mr. Slockbower is researching the cost of wireless water meter reading (drive-by vs. walking to each account). He will ask a vendor to come in to explain the proposal.

(Mayor Greuter returned at 10:10 a.m.)

The Public Works Department requested approval to fill an open position.

Upon motion by Councilman Donofrio, seconded by Councilman Mulligan, and carried unanimously via roll call vote, to authorize the Borough Clerk to advertise for a full-time laborer position.

Mr. Rossi reported that well no. 6 is beginning to lose water. In 2012, well no. 5 had to have an emergency repair (approximately \$22,000). He would like to have it repaired in March. Mr. Doherty stated that funding is available in the water main replacement ordinance. Mr. Rossi would also like to have the water main replaced on John St.

PUBLIC PORTION

Mayor Greuter opened the meeting to the public.

Mrs. Bonnie Hook and Mr. Robert Grow, representing the Rockaway Borough Business Owners Association, requested assistance to fund the municipal services for Celebrate Rockaway Day. The event is scheduled for Sunday, September 22, from 1-5 p.m. Chief Scheer estimated that the cost of police overtime would be approximately \$2,000. Mr. Doherty explained that the police overtime cost will increase due to the increase in police salaries (estimate \$2,400).

There being no further comments, Mayor Greuter closed the meeting to the public.

Discussion ensued regarding the funding for the senior groups and the Park Lake/summer playground program.

2013 Budget

Mr. Doherty briefly reviewed the other budget line items.

- 20-110-200 - Mayor & Council Other Expense - \$1,500
- 20-120-200 - Municipal Clerk - Other Expense - \$46,210 (increased \$1,000 for help wanted ads)
- 20-130-200 - Finance - Other Expense - \$9,500
- 20-135-200 - Financial Audit - \$20,700
- 20-145-200 - Collection of Taxes - Other Expense - \$9,250 (will be reduced to \$7,000)
- 20-150-200 - Tax Assessor - Other Expense - \$3,450
- 20-150-200 - Legal Services - Other Expense - \$75,000
- 20-165-200 - Engineering Services - Other Expense - \$20,000
- 20-180-200 - Land Use Board - Other Expense - \$4,250 (reduced legal fees to \$1,000)
- 22-195-200 - Construction Official - Other Expense - \$1,200
- 23-210-200 - Liability Insurance - \$110,000
- 23-215-200 - Workmen's Compensation - \$70,000
- 23-220-200 - Employee Group Insurance - \$347,500
- 23-225-200 - Unemployment Insurance - Other Expense - \$15,000
- 25-266-200 - Fire Prevention Bureau - Other Expense - \$4,600
- 26-291-200 - Zoning Enforcement - Other Expense - \$400
- 26-305-200 - Solid Waste Disposal - Other Expense - \$518,500

Councilman Donofrio reported that when the regular employees are not available for the Recycling Center worker and for the senior bus driver, the Public Works Department must fill in. He suggested that the hiring of substitutes be considered.

- 27-330-010 - Board of Health - Salaries - \$2,500
- 27-330-200 - Board of Health - Other Expense - \$158,498
- 27-345-200 - Public Assistance - Other Expense - \$500
- 28-370-010 - Recreation - Salaries - \$20,800
- 30-419-010 - Senior Citizens Dial-a-Ride - Salaries - \$8,000
- 30-419-200 - Senior Citizens - Other Expense - \$5,000 (letters will be sent informing them that receipts must be submitted)
- 30-421-200 - Electricity - Other Expense - \$55,000
- 30-422-200 - Uniform Construction Code - Other Expense - \$700
- 31-430-200 - Natural Gas - Other Expense - \$25,000
- 31-435-200 - Street Lighting - Other Expense - \$80,000
- 31-440-200 - Telephone - Other Expense - \$37,000
- 31-455-200 - Other Public Works Functions - \$5,000
- Sewer system \$ 2,000
- Traffic signal maintenance \$ 3,000
- 32-465-200 - Sewerage Processing & Disposal - \$126,000
- 35-470-201 - Public Employees Retirement System - \$113,481
- 35-470-203 - Defined Contribution Retirement Program - \$1,200
- 36-471-200 - Municipal Court - Other Expense - \$90,000
- 36-475-200 - Clean Communities Act - amount to be determined by the State
- 37-477-010 - School Resource Officer - S&W - \$77,610
- 26-303-200 - Public Library - \$281,337, includes \$175,440 for salaries
- 40-476-200 - Municipal Debt Service - \$724,000
- 41-725-200 - Police & Fire Retirement System - \$331,624
- 41-730-010 - Safe Secure Communities Program - S&W - \$22,541
- 41-741-200 - Social Security - Other Expense - \$100,000
- 41-745-200 - Gasoline & Diesel - \$51,000 (may be increased for generators)
- 41-748-200 - Contingency - \$500
- 41-749-200 - Celebration of Public Events - Other Expense - \$9,200
- 42-750-010 - Medical in Lieu of Coverage S&W - \$14,000
- 46-753-200 - Employee Group Health - to be determined
- 46-753-200 - Reserve for Uncollected Taxes - to be determined

ADJOURNMENT

The meeting adjourned at 11:35 a.m.

Approved: As Submitted

Sheila Seifert, Borough Clerk

Date: February 14, 2013